



STATE OF IDAHO

DEPARTMENT OF AGRICULTURE

DIRK KEMPTHORNE
Governor
PATRICK A. TAKASUGI
Director

COMMERCIAL FEED TONNAGE AND INSPECTION FEE REPORT

For the Reporting Period of:

(select one)

- ↑ January 1 – March 31, 200__ (due April 30)
↑ April 1 – June 30, 200__ (due July 31)
↑ July 1 – September 30, 200__ (due October 31)
↑ October 1 – December 31, 200__ (due January 31)

ISDA Use Only:

Date Received _____

Check Number _____

Amount \$ _____ Company No. _____

I, the duly authorized representative or agent for _____, hereby solemnly swear or affirm that during the
(registrant/company name)
period covered by this report, the registrant sold / distributed commercial feeds in Idaho on which an inspection fee is due and payable as
detailed below.

Signature Company Official _____ Printed Name _____ Date _____

Phone # (_____) _____ Fax # (_____) _____ Email _____

If this registrant **DOES NOT REGISTER ANY** commercial feeds in packages of greater than 10 lbs, please contact this office.

Location of Plant: List CITY, STATE & COUNTRY

(List the name & address of manufacturer or mill if different than the Registrant)

Total Tons (Each Plant)

- | | |
|----------|-------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |
| 4. _____ | _____ |

TONNAGE GRAND TOTAL OF ALL FEEDS (INCLUDING EXEMPT TONNAGE) SOLD

(Subtract) Tons sold in packages of 10 pounds or less (include on reverse side) _____

(Subtract) Other Exempt Tonnage (do not include on back of page)

(Example: feed tonnage paid for by a third party. **If you claim this exemption, type of feed and number of exempt tons must be entered on the enclosed Exempt Tonnage Form and confirmed by a written statement from the third party.**)

Total Commercial Feed Tonnage sold = _____

(Total Feed Ingredients + Formula Feed Excluding Feeds in ≤ 10 lbs Packaging and Other Exempt Tonnage)

Inspection Fee Due: (Total Commercial Feed Tonnage X \$0.20 but **not less than \$5.00**) \$ _____

Late Fee Due: (postmarked **more than 30 days past due date**; 10% of ton. fee, but **not less than \$25.00**) \$ _____

Total amount enclosed \$ _____

IMPORTANT

Please see memo for instruction on reporting Feed Ingredients and Finished Feeds. **List exempt tonnage sold in packages of 10lbs or less here and on the front of this page only if your company sells individual products in both weight categories.** You must list exempt tonnages with the justification of the exemption on company letterhead or third party statement and attach it to this document. (DO NOT LIST ON THIS FORM) Report each ton in only one category. If you need assistance in completing this form, please call (208) 736-2195

FORMULA FEED

Class of Feeds	Number of Tons		Number of Tons
1. Broiler Feeds.....	_____	9. Swine Feeds.....	_____
2. Fish Feeds.....	_____	10. Sheep Feeds.....	_____
3. Turkey Feeds.....	_____	11. Mineral Feeds.....	_____
4. Starter-Grower (Egg-Type) .	_____	12. Horse Feeds.....	_____
5. Layer-Breeder (Egg-Type) ..	_____	13. Pet Foods.....	_____
6. Beef Feeds.....	_____	14. Rabbit Feeds.....	_____
7. Calf Feeds.....	_____	15. Miscellaneous.....	_____
8. Dairy Feeds.....	_____		
		Total "Finished Feed"	_____

FEED INGREDIENTS

Type of Ingredient	Number of Tons	Type of Ingredient	Number of Tons
1. Alfalfa Products	_____	15. Milk Products	_____
2. Animal Products	_____	16. Mineral Products	_____
3. Barley Products	_____	17. Cane Molasses	_____
4. Beet Products	_____	18. Oat Products	_____
5. Brewers Products	_____	19. Peanut Products	_____
6. Citrus Products	_____	20. Rice Products	_____
7. Cottonseed Products	_____	21. Rye Products	_____
8. Distillers Products	_____	22. Non-Protein Nitrogen	_____
9. Fats & Oils	_____	Products	_____
10. Grain Sorghum Products	_____	23. Vitamin Products	_____
11. Lespedeza Products	_____	24. Soybean Products	_____
12. Linseed & Flax Products	_____	25. Wheat Products	_____
13. Maize Products	_____	26. Miscellaneous Products*	_____
14. Marine Products	_____		
		Total "Feed Ingredients"	_____
		Total "Formula Feed"	_____
		Total Commercial Feed Tonnage (Feed Ingredients + Formula Feed)	_____

*Wherever possible, when a formula feed or ingredient becomes greater than 5% of the miscellaneous, then list it as a category: Horse Feed, Calf Feed, Scratch Grain, Pet Food, Alfalfa Products, Animal Products, etc.

For more information, please call:

(208) 332-8625 Boise Office or
(208) 736-2195 Twin Falls Office

Please return the completed form and payment to:

Idaho Department of Agriculture
Feed and Fertilizer Section
PO Box 790
Boise, ID 83701-0790



STATE OF IDAHO

DEPARTMENT OF AGRICULTURE

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MEMORANDUM

TO: COMMERCIAL FEED REGISTRANTS AND DISTRIBUTORS

FROM: IDAHO STATE DEPT. OF AGRICULTURE, DIVISION OF PLANT INDUSTRIES,
COMMERCIAL FEED & FERTILIZER SECTION

RE: FEED TONNAGE AND INSPECTION FEE REPORTS

DIRECTIONS:

- Review the enclosed **State of Idaho Commercial Feed Tonnage and Inspection Fee Report**.
- Both the feed registration and the tonnage report are sent to the *same* company address. Please forward this tonnage reporting form to the appropriate division and individual within your company for completion.
- Please make corrections to company contact information only if this change also applies to a change of product registration contacts.
- If all products sold and distributed by your company are packaged in less than or equal to ten-pound packages, you are exempt from filing a tonnage report, however, please contact our office immediately so that corrections to the database can be made promptly.
- The Commercial Feed Tonnage and Inspection Form and the tonnage payment are due to be submitted to the Department of Agriculture within 30 days of the end of the reporting period. Any reports or payments postmarked more than 60 days after the end of the reporting period accrue an additional minimum late fee in the amount of \$25.00 or 10% of the tonnage fee, whichever is greater.
- Review the **Tonnage Inspection Fee Payment Information*** below to determine which feeds and feed ingredients are exempt. Do not report or pay tonnage fees on exempt products such as unmixed whole seeds, for example.
- If your company claims an exemption from tonnage fees that are being paid by a third party, you will need to complete the enclosed Exempt Tonnage Form and attach it and a signed statement from that third party on their company letterhead to your tonnage and inspection report form. If no such statement is attached, your company is responsible for the payment of the tonnage and inspection fees owed.
- If your reported tonnage is zero, the completed report and the minimum fee of five dollars (\$5.00) must be submitted within 60 days of the end of the reporting period or a late fee of \$25 will be charged.
- Complete, sign and date the tonnage report and return the original tonnage report, the payment (payable to the Idaho Feed Inspection Fund) and documentation for exemptions claimed to:

**Idaho State Department of Agriculture
Feed and Fertilizer Section
P.O. Box 790
Boise, Idaho 83701.**

AVOID COMMON ERRORS:

- Please return the **original** form to our office and keep a copy for your files.
- Complete the report, providing the company information, and pay the amount due or the minimum five dollar (\$5.00) fee even if the reported tonnage is zero.
- **If your product does not fit into a specified category, use the miscellaneous category** (i.e. wild bird food).
- A product is either a "Formula Feed" or a "Feed Ingredient," *but not both*.

Please be aware that incomplete reports will delay the processing of your report and become subject to late fees.

***TONNAGE INSPECTION FEE PAYMENT INFORMATION**

1. A tonnage fee **is due** to be paid by your company on all feed ingredients and formula feeds sold by your company to end-users, unless specifically exempted by law (see below).
2. A tonnage fee **is not due** on sales of **feed ingredient(s)** sold to other registrants who are paying the tonnage fee associated with the formula feeds they manufacture and sell.
3. A tonnage fee **is due** for any **formula feed** packaged in sizes over 10 pounds or sold in bulk. Final responsibility for the payment of tonnage fees lies with the **product registrant** regardless of who it is sold to.
4. A tonnage report and at least the **minimum fee of \$5.00** must be submitted for each quarter and is **subject to late fees**.
5. Please be aware that the Idaho State Department of Agriculture (ISDA) does have the authority to audit tonnage records. **Records that verify the number of tons reported and number of tons exempted from payment must be maintained by your company for review as needed.**

EXEMPTIONS:

1. **Unmixed whole seeds and physically altered entire unmixed seeds**, when such whole or physically altered seeds are not chemically changed or are not adulterated are exempt from registration. Nothing has been added to or subtracted from the product, none of its constituent parts have been modified, and the product is easily recognizable. This would include, but is not limited to, such things as whole or cracked corn, whole or dry rolled wheat oats or barley.

NOTE: Steam rolled oats, barley and other grains experience a chemical change by steaming and therefore are *not included under this exemption and must be registered*.

2. **Seeds mixed and planted as such mixture**, grown and harvested as one crop and processed as one mixture (such as mixed grain).
3. **All hay except commercially dehydrated legumes and grasses.**

NOTE: The AAFCO definition of hay recognizes that hay is often “cut and cured” for animal feeding. **Hay cubes and hay pellets undergo further processing; therefore they are not included under this exemption and must be registered.**

NOTE: Silage inoculants and hay inoculants introduce bacteria to speed fermentation, lower pH, and retain nutrient value. Although silage and hay may not be regulated as commercial feeds, **silage inoculants and hay inoculants are regulated as feeds**. (See Statements for Uniform Interpretation and Policy #23 on page 179 of the 2003 AAFCO Official Publication for further clarification.)

4. **Whole or ground straw, stover, silage, cobs, hulls, husks, wet beet pulp, pea screenings and beet discard molasses** *when not mixed with other materials*.

NOTE: When other ingredients are added to these products, including if they are *pelleted*, which is often the case with soybean hulls, the exemption is no longer in effect and registration is required.

If you have any additional questions or concerns, please call (208) 736-2195 or visit the ISDA website at <http://www.agri.idaho.gov> to view the Idaho Commercial Feeding Stuffs Law, Title 25, Chapter 27 – Idaho Code, and Rules, IDAPA 02.06.02.